

Lisa Bunch

From: Linda Riggs
Sent: Monday, January 28, 2013 10:52 AM
To: Stacey Sloan; Lisa Bunch
Cc: Holly Heldt; Lisa Nunley; Bill Burke
Subject: RE: 499-4102 - Category Negative

Because the amount that was cancelled on the PO was unencumbered in FY 2012. We did not roll the encumbrances until after AP was closed out of FY 2012 on November 20, 2012 at which all was left on the PO was \$520.00.

From: Stacey Sloan
Sent: Monday, January 28, 2013 10:45 AM
To: Lisa Bunch
Cc: Holly Heldt; Lisa Nunley; Linda Riggs; Bill Burke
Subject: RE: 499-4102 - Category Negative

Linda,

Why wouldn't the 11/14/2012 unencumbrance for \$21,668.53 be available in FY 2013?

Thanks,

Stacey Sloan
Sr. Financial Analyst,
Collin County Budget & Finance
972-548-4672

From: Lisa Bunch
Sent: Monday, January 28, 2013 10:28 AM
To: Stacey Sloan
Cc: Holly Heldt; Lisa Nunley; Linda Riggs; Bill Burke
Subject: RE: 499-4102 - Category Negative

Stacey,

It is my understanding that when the outstanding balance of \$21,668.53 was cancelled on PO 157056 on 11-14-12 the funds were unencumbered into FY12 instead of FY13.

I will submit a budget amendment for \$13,368. To bring the account out of a negative status.
Please let me know if the funds for the budget amendment should come from contingency.

Thank you,

Lisa Bunch
Collin County Construction & Projects
Office: 972-547-5333
FAX: 972-547-5385

From: Linda Riggs
Sent: Tuesday, January 22, 2013 10:24 PM

To: Stacey Sloan
Cc: Holly Heldt; Lisa Nunley; Lisa Bunch
Subject: RE: 499-4102 - Category Negative

This is what I see:

In FY 2012 PO 157056, V41002, in the amount of \$36,000 was encumbered on 06/05/2012. On 07/31/2012 an AP payment was made in the amount of \$13,811.47 and same amount unencumbered. Leaving a balance of \$22,188.53. On 11/14/2012 in FY 2012 \$21,668.53 was unencumbered leaving a balance of \$520.00 which was rolled over to FY 2013. On 01/10/2013 the remaining balance of \$520.00 was unencumbered.

I'm not sure if this answers your questions but all of PO 157056 has been accounted for either in FY 2012 or FY 2013. Please let me know if you need anything else.

From: Lisa Nunley
Sent: Tuesday, January 22, 2013 4:40 PM
To: Stacey Sloan
Cc: Linda Riggs; Holly Heldt
Subject: RE: 499-4102 - Category Negative

Stacey,

It appears the amount was unencumbered and returned to the project. However, there are some unposted amounts that could be affecting this and could be tied to this project and PO. I have copied Linda and Holly so, maybe one of them can help you. Linda is at a conference this week but Holly might be able to answer your questions.

Thanks,
Lisa Nunley
AP Supervisor
Collin County Auditor's Office
972-548-4733 Office
972-548-4696 Fax

From: Stacey Sloan
Sent: Tuesday, January 22, 2013 3:44 PM
To: Lisa Nunley
Subject: FW: 499-4102 - Category Negative

Lisa,

Can you tell me if the credit has been placed back into Project V41002? I don't see it on my end.

Stacey Sloan
Sr. Financial Analyst,
Collin County Budget & Finance
972-548-4672

From: Lisa Bunch
Sent: Tuesday, January 22, 2013 3:30 PM
To: Stacey Sloan
Subject: RE: 499-4102 - Category Negative

Stacey,

Lisa Bunch
Collin County Construction & Projects
Office: 972-547-5333
FAX: 972-547-5385

From: Stacey Sloan
Sent: Tuesday, January 22, 2013 3:09 PM
To: Lisa Bunch
Cc: Bill Burke
Subject: RE: 499-4102 - Category Negative

Lisa,

I show PO 157056 is liquidated in the amount of \$14,331.47. What was the original PO amount? I'll have to get with the auditor's office to track if the funds were released back into the account.

BUD02052

File Edit View Communication Actions Window Help

PI310I01 COLLIN COUNTY
Purchase Order Inq

P.O. Number : 157056
Change nbr : 1 Date : 11/14/12 E001500
Status : 8 COMPLETED
Type : C CONTRACT
Date : 6/05/12
Vendor : 27086 BOYD ELECTRIC LTD
Ship to : OI ON SITE INSTALLATION
Invoice to : CA 3001 COUNTY AUDITOR
Buyer : MATT DOBECKA
Confirm by : DARIN BOYD
Ship via :
F.O.B. :
Freight :
Contract nbr :
Payment Discount : 0.00%
Terms : Nbr days disc due : Net :
Requisition Nbr : 0000174433 Date : 5/30
By : BRAD/LISA BUNCH MAT

F19=Acctg Inq F20=Imaging F21=Req. X-ref

MA b

1902 - Session successfully started

Stacee Sloan

Sr. Financial Analyst,
Collin County Budget & Finance
972-548-4672

From: Lisa Bunch
Sent: Tuesday, January 22, 2013 10:42 AM
To: Stacee Sloan
Cc: Bill Burke
Subject: FW: 499-4102 - Category Negative

Stacee,

On my PIP spreadsheet I show account 499-4102-561.75-40 to have a balance of \$7,994.83. The negative amount showing in the account is \$13,673.70. I added these two figures and came up with the amount of \$21,668.53. This

figure is the amount of the outstanding quantities that were cancelled from PO 157056 and should have been put back into the account/ project V41002

I could not find where the funds were credited back to the account.

Please check to see if you find that the amount of \$21,668.53 was credited back to the account.

Thank you,

Lisa Bunch

Collin County Construction & Projects

Office: 972-547-5333

FAX: 972-547-5385

From: Stacey Sloan

Sent: Friday, January 18, 2013 11:23 AM

To: Lisa Bunch

Cc: Bill Burke

Subject: 499-4102 - Category Negative

Lisa,

499-4102 Fac – Justice Center's 75-40 Building maintenance line is negative, which put the category negative by \$13,673.70. Are we planning to move money or cancel a PO with a balance to bring the category out of the red?

I have attached an activity report for that line to help you see the expenditures. Originally we did not budget any money for that line, but planned for \$32,190 in carryovers. We have spent \$45,864 creating the negative.

I show PO 162279 has a balance of \$21,633.70 and PO 161049 has a balance of \$13,368. If we don't need these full amounts, we can cancel the PO's or do a change order for the amount ordered to bring the account out of the red.

Please let me know what your thoughts are and if you need anything else.

Thanks,

Stacey Sloan

Sr. Financial Analyst, Budget & Finance

Collin County

972-548-4672

972-548-4699 Fax

SSloan@collincountytx.gov

www.collincountytexas.gov